

EFORWOOD IP Board meeting (33) – Minutes

Time: December 4, 13:00-15:30 (CET)

Place: Telephone conference

Invited

IP Board members:

Gero Becker (GB), M3 Present Jean-Michel Carnus (JMC), M2 Present

Denis Mc Gowan (DMG), M6 Present for Items 1-4 and 6

Carl Olsmats (CO), M5 Present

Piotr Paschalis (PP), M0 Present for Item 6 Risto Päivinen (RP), M1 Present for Items 1-7 Kaj Rosén (KR), M0 Present, Chairman

Anna von Schenck (AvS), M4 Present Helena Wessman (HW), M4 Present

Others:

Arie Hooimeijer (AH), M4

Janine Fischbach (JF), M3

Marcus Lindner (ML), M1

Present
Leif Nutto (LN), M3

Present

Gunilla Rodfors (GR), M0 Present, Secretary

1.	Opening	
	KR welcomed the participants to the 33rd EFORWOOD IP Board meeting.	
2.	Minutes from IP Board meeting (32)	
	Item 2. IP Board minutes (31)	
	Item 6. Total budget (CPF Form A3.1) and possible needs for re-allocation.	
	<u>Present status of total budget per partner</u>	
	EFORWOOD Project Officer Astrid Kaemena has confirmed that, as a	KR
	Coordinator, you are allowed to distribute the budget between partners up to	
	the near end of the project period. KR further reported that all budget	
	changes made have been listed in his "Log of decided changes in the CPD	
	A3.1 (budget 1-48)" for everybody to see.	
	A possible prolongation of EFORWOOD is still to be discussed with Astrid	KR
	Kaemena and will be taken up later with the IP Board.	
	The other items had already been taken care of or are covered by Items on	
	the current Agenda.	
3.		
ა.	Research questions to be addressed in the ToSIA analysis	
	The Baden-Württemberg Case-study	
	A first set of research questions has been delivered.	
	The Iberian Case-study	

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	Nothing delivered. CO had sent out reminders.	СО
	The Scandinavian Case-study AvS is part of the Scandinavian Task Force and said there had been no information from Erik Valinger since the Bordeaux EFORWOOD Week.	
	RP meant that this matter links to the research publication plan and the research publication authors, which both have to be looked into early next year including a plan of how to identify the relevant research publications. They can be "digested" by M1 and some of them should go into the Final Report.	
	Decisions:	
	 KR to contact Erik Valinger regarding report of research questions. KR to initiate the planning of the research publication identification work, starting early 2009. 	KR KR
	- KR to come back to this matter at next IP Board meeting.	KR
4.	Update of the 1-48 months' budget and consequences for	
	the 37-48 months' budget Based on Annexes 4 and 5 to the Agenda of IP Board meeting (33), there was a discussion about re-allocations between partners in order to make the best possible use of the project resources.	
	The General Assembly (GA) has approved to re-allocate 5% of the first and second payment for possible re-allocations within the project. A fair distribution of the payment should, however, have been done on basis of the total budget instead of on payments.	
	Decisions:	
	- To approve a correction of the "5 % of payment" to 1,518 % of the initial total budget. The effect for each partner is shown in the "Log of decided changes in the CPD A3.1 (budget 1-48)" (Appendix 3 to the Agenda of IP Board meeting (33)).	KR
	The IP Board recommends the GA to approve this correction (in May 2009).	KR
	- To re-allocate 1 manmonth in WP 0.3 from EFI to Skogforsk.	KR
	- To approve the correction in the 1st and 2nd years' reporting of VTT concerning Management costs (reduction in accordance with the Consortium Agreement).	KR
	- M1 to suggest how the present SFI resources should be re-allocated within M1 (WP 1.5).	RP
	- To commission the Coordinator to make SFI pay back unspent resources paid to them.	KR
	- M5 to suggest further re-allocations for months 43-48 between AIDIMA and FCBA.	СО
	 AvS to contact BRE again regarding the claim of 1 manmonth for data collection taken over from AIDIMA and to report back to the Coordinator. 	AvS

	- To re-allocate 2 manmonths to ALUFR for work in M2. To commission JMC to try to find an internal solution via KU or	JMC
	Alterra.	
	- To allocate 1 extra manmonth to STFI-Packforsk from "the 5%" for additional activities in M3.	KR
	- To allocate 2 manmonths to FVA for Case-study coordination.	KR
	- The Coordinator to communicate the "cost budget" follow-up to all partners. Partners having more than 35-40 % of their budget left for last years activities to present a plan for how they intend to use their remaining resources.	KR, partners
	- Besides what was decided above, the IP Board decided to use possible remaining RTD resources for re-allocation to Skogforsk, which lacks resources for management due to the EC rule of maximum 7% of the total EC-contribution for management.	KR
	- All information concerning reallocations made for the last years' activities should be communicated to the Coordinator at the very latest on Tuesday 9 a.m.!	All M-Leaders
5.	Third annual evaluation	
	The 3 rd Annual Evaluation will have the same evaluators as last year. The	
	meeting will take place in Brussels as follows:	
	- January 20 at 11:00 until January 21 lunchtime: IP Board meeting	
	with the evaluators.	
	- January 21 lunchtime until January 22 lunchtime: The evaluators stay to finalise the evaluation report.	
	- January 21 afternoon until late in that evening: IP Board meeting	
	(departure in the morning of January 22).	
	- AvS will not be able to participate but HW will replace her.	
6.	EFORWOOD Scientific Conference, September 23-24, 2009, Uppsala (please observe the new date and location) Distribution of the first announcement DMG had distributed the first announcement with tracking sheet to one representative of each partner for them to further distribute it internally and externally, to researchers, industry, media etc. InnovaWood had besides that distributed the announcement to 150 persons externally. Further, IUFRO (Peter Mayer) will print the announcement in their next issue. PP would also	
	have a meeting with Peter Mayer the day after the current meeting.	
	Programme and content (themes) and work for the Scientific Committee PP had suggested a maximum program including a proposal of themes. It was, however, agreed that the structure was OK but that the theme titles were a little too narrow for attracting external presentations.	
	The Scientific Committee had not yet had a meeting.	
	 Decisions: - All to respond to KR and PP with some changes within a week from the current meeting. 	IPB

	 "European Journal of Forest Research" needs information. A draft final program to be ready in the very beginning of 2009. PP and KR to continue the discussion in detail. The Scientific Committee plan to have a telephone meeting on December 16, 17 or 18. Maria Söderlind to make a first draft of the second announcement, to be distributed a.s.a.p. after the holidays. 	DMG PP KR
7.	 Next IP Board meetings Decided - 2008: December 10 at 12:30 CET (telephone conf.): Final adjustments of the DoW/Implementation Plan for months 37-48. Decided - 2009: January 21 after lunch, Brussels February 18 at 13:00 CET (telephone conf.) March 26 at 13:00 CET (telephone conf.) Week 19 (4-8 May, full day meeting in Freiburg. Main focus on the start of the planning of the content of the final reporting) June 10 at 13:00 CET (telephone conf.) 	
8.	Any other business Status of Case-study data collection ML reported that the data are not useable yet but that the status will be better in 2 weeks' time. There is a problem with the Iberian Case-study and, generally, a lot to do before February. Indicator data collection ML reported that questions arose about the application of the Trade balance indicator describing Imports and Exports: should it be only external trade to/from EU or should it also include imports and exports between EU	ML ML
	There will be an <u>EU-FWC Case-study</u> meeting in Helsinki in early January with Task Force members (5-10 core partners) but also other partners responsible for data collection invited (maximum 2 from the Commission). **Decisions:* - It was decided only to collect trade balance indicators regarding trade to and from Europe, not within Europe All proposed indicators are to be reported for 2005. Only demo indicators to be collected for Reference futures and Scenarios for 2015 and 2025.	ML/RP ML ML
	News about alternative NoE consortium initated from IP project MATISSE EFORWOOD has been invited to join forces with a "MATISSE-initiative" for implementation of EFORWOOD results. Lead Partner from the EFORWOOD consortium will be EFI but also several other EFORWOOD key partners are welcome as associated partners. The specific interest of EFORWOOD is to focus on a maintenance plan for the ToSIA tool. The cooperation is also good for supporting policy-making.	ML

Date as above.

Gunilla Rodfors

Guille Roffm

Kaj Rosén